



RE-ENROLMENT Term 4 2024 PRIVATE SINGING

Please fill out the re-enrolment form overleaf and return it with payment to secure placement for Term 4 2024
ALTERNATIVELY
Credit Card payments can be made over the phone – no need to fill out the form

**PAYMENTS CANNOT BE ACCEPTED AT CLASSES
ALL PAYMENTS MUST BE MADE DIRECTLY TO THE STAGE LEFT OFFICE**

DEPOSIT DUE by Friday 13th September

PLEASE NOTE: If your re-enrolment has **NOT** been received by **Friday 13th September** we will begin offering places to students on our waiting list.

TERM 4 DATES:

- Monday 7th October – 9th December (9 Private Lessons)**
- Tuesday 8th October – 3rd December (8 Private Lessons)**
- Wednesday 9th October – 4th December (9 Private Lessons)**
- Thursday 10th October – 5th December (9 Private Lessons)**
- Saturday 12th October – 7th December (9 Private Lessons)**

N.B No classes on Monday 4/11 or Tuesday 5/11 due to Melbourne Cup Public Holiday

FEES

Monday, Wednesday, Thursday & Saturday lessons are \$486 (incl GST) for 9 half hour Private Lessons

Tuesday lessons are \$432 (incl GST) for 8 half hour Private Lessons

NB – lessons are designed to work out at approx. 36 lessons per student per year

These fees are subject to the terms and conditions listed on this document and the application form.

Terms and Conditions

1. I understand that places are limited and that submitting this form is no guarantee of availability.
2. Stage Left reserves the right to exclude students whose behaviour is disruptive.
3. Stage Left accepts no liability or responsibility for any injury sustained by the student that arises from participation in any activity connected with Stage Left.
4. I authorise the staff to consent, where it is impracticable to communicate with me, to whatever medical or surgical treatment as may be deemed necessary.
5. **NUT FREE POLICY** – Stage Left has a nut-free policy at all venues. Students are asked not to bring any food containing nut products to classes and performances. We also ask students not to share food. Parents are requested to inform Stage Left in writing of any allergies their child may have.
6. I understand that teachers are chosen at the discretion of Stage Left and may change as required.
7. I authorise Stage Left to use photographs/video taken during classes/performances for promotional purposes only.
8. If students cancel prior to the commencement of term then a refund will be given minus a \$90 administration fee. The administration fee is non-refundable under any circumstances.
9. No refunds are available once term has commenced.
10. Refunds, credits and make-up classes are not available if a student misses a class for any reason.
11. Enrolment &/or attendance constitutes acceptance of the above terms & conditions.
12. Stage Left reserves the right to change the structure or operations of business according to restrictions or situations due to Covid-19. There will be no refunds possible under these circumstances. Such changes may include, but are not limited to, moving venues or changing to online classes. If students are unable to attend due to Covid related reasons their lesson will be conducted online via zoom.
13. By enrolling &/or attending I agree to abide by these Stage Left Terms and Conditions, Covid safe plans, guidelines and restrictions as set out by the Government, our Venues and/or Stage Left. The 'Stage Left Covid guidelines for students and parents' form part of our terms and conditions and can be found on the Stage Left website. These may be regularly updated to reflect changing circumstances.

stage left performing arts school
po box 168 malvern vic 3144
phone: 1300 369 443

RE-ENROLMENT FORM Term 4 2024 PRIVATE SINGING DUE DATE: Friday 13th September

RE-ENROLMENTS CAN BE PROCESSED OVER THE PHONE IF PAYMENT IS BEING MADE VIA CREDIT CARD ALTERNATIVELY, please complete this form and return with payment via email to: info@stageleft.com.au

Name of child/children: _____

Please indicate below your preferred lesson time/s for **Term 4**. Please give at least 3 different times & preference them

45/60 minute lessons – If you require a 45 or 60 minute lesson please indicate on the form below

We will do our best to enrol you for your 1st preference however if you have an extremely limited availability we may not be able to accommodate your child in the timetable. In this event any fees paid in advance for the upcoming term will be refunded in full.

DAY / TIME	PREF e.g. 1 st , 2 nd , 3 rd	DAY / TIME	PREF e.g. 1 st , 2 nd , 3 rd	DAY / TIME	PREF e.g. 1 st , 2 nd , 3 rd	DAY / TIME	PREF e.g. 1 st , 2 nd , 3 rd	DAY / TIME	PREF e.g. 1 st , 2 nd , 3 rd
MON 4pm		TUES 4pm		WED 4pm		THURS 4pm		SAT 10am	
MON 4.30pm		TUES 4.30pm		WED 4.30pm		THURS 4.30pm		SAT 10.30am	
MON 5pm		TUES 5pm		WED 5pm		THURS 5pm		SAT 11am	
MON 5.30pm		TUES 5.30pm		WED 5.30pm		THURS 5.30pm		SAT 11.30am	
MON 6pm		TUES 6pm		WED 6pm		THURS 6pm		SAT 12pm	
MON 6.30pm		TUES 6.30pm		WED 6.30pm		THURS 6.30pm		SAT 12.30pm	
MON 7.00pm		TUES 7.00pm		WED 7.00pm		THURS 7.00pm		SAT 1pm	
MON 7.30pm		TUES 7.30pm		WED 7.30pm		THURS 7.30pm			
MON 8pm		TUES 8pm		WED 8.00pm		THURS 8pm			

If any of your details have changed since enrolling please update below:

Postal Address:.....Postcode.....

(Home phone)..... (Mobile)..... Email:.....

Are there any changes to medical conditions or other circumstances of which you would like the school to be made aware of? YES/NO If yes, please give details overleaf.

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This fee is subject to the terms and conditions of enrolment

I would like to pay: (please indicate total amount you would like to pay inclusive of any instalment payments)	Amount
Half of the Term Fee for Private Singing - \$	
Full Term Fee for Private Singing - \$	
TOTAL	

PAYMENT BY CREDIT CARD *credit card transactions will incur an additional 1.5% surcharge

please charge my card today for the full term fee

please charge my card today for half only with the balance to be charged on **11/10/24**

Visa/MasterCard Card no. ____ / ____ / ____ / ____ Expiry date __ / __

Cardholder's name _____ Signature _____

PAYMENT BY EFT BSB: 013 260 A/C no: 484059374 (Please include your child's full name as a reference)

I have transferred the full term fee NB -Instalment payments cannot be made via EFT.

OFFICE USE ONLY

Student name:

Date received:

Method of payment – EFT/credit

Full term fee received:

Instalment plan for credit card:

Place offered: Y/N

Entered onto PS database/waiting list:

Preference times entered:

Entered onto roll (if created):

Parent name:

Enrolment confirmed with parent/guardian:

DATABASE: contact details entered/updated:

enrolment code entered:

medical conditions entered:

Medical condition procedure actioned:

Student Contact Detail form printed & filed:

Taken off waiting list (if required):